

**SPENCER-OWEN COMMUNITY SCHOOLS
SCHOOL BOARD MEETING
October 18, 2018
Patrickburg Elementary School
Cafeteria
6:00 P.M. Work Session
7:00 P.M. Board Meeting**

The Spencer-Owen Community Schools Board of Trustees met on, Thursday, October 18, 2018, at 6:00 p.m. for Work Session and at 7:00 p.m. for a School Board Meeting. They met at Patrickburg Elementary School, 9883 State Road 246, Patrickburg, Indiana, 47455 in the Cafeteria.

Work Session (Open to the public)

Work Session started at 6:00 p.m. Patrickburg Elementary fifth and sixth grade ambassadors gave a tour of Patrickburg Elementary School. Program ended at 7:00 p.m.

School Board Meeting (Open to the public)

Members present:	Sonia Brinson	Lew Moke
	Jack White	Amber Willen
	Rick Smeltzer	

Members absent:	Larry Hight	Chad Cooper
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School Board meeting started at 7:00 p.m.

Dr. Briggs, Superintendent informed the board he needed to amend the agenda. Under 2.3 Employment. Add the following: Request to approve a temporary contract for Jessica Cowden as Music Teacher for Spencer and McCormick's Creek Elementary Schools for the remainder of the 2018-2019 school year. (#11430). Also Dr. Briggs needs to pull 3.5 Agreements, request to approve Tele-Medicine Partnership.

1.0 Organization

1.1 Opening (All items open to public comment.)

President Smeltzer asked for patron comments. None were heard. Patrickburg Elementary School Student Council gave a voluntary prayer and lead everyone in the pledge.

1.2 Minutes

Consider approval of the September 27, 2018, School Board Meeting Minutes and Excerpts from Minutes. Mrs. Willen made a motion to approve. Mrs. Brinson seconded it. Motion carried 5-0.

1.3 Request to ratify claims

Mrs. Brinson made a motion to ratify claims. Mr. Moke seconded it. Motion carried 5-0.

1.4 Student Recognition

There were none.

2.0 Personnel

2.1 Resignations (For Informational Purposes Only.)

Dr. Briggs informed the board of the following resignations:

- Taylor Kay, Instructional Assistant at McCormick's Creek Elementary School. (#12824)
- Summer Ranard, Custodian at Spencer Elementary School. (#12446)

2.2 Leaves

- Dr. Briggs requested the board to approve a 12-week intermittent Family Medical Leave for Krista Hall, Preschool Instructor for the remainder of the 2018-2019 school year and to approve regular pay for sub. (#13019) Mrs. Willen made a motion to approve. Mr. White seconded it. Motion carried 4-0-1. Mr. Smeltzer abstained.

2.3 Employment

Dr. Briggs requested the board to approve hiring the following people:

- Courtney Abbitt, as a Severe/Moderate Instructional Assistant for McCormick's Creek Elementary School. (#13003)
- Marcia Gaug, as a Severe/Moderate Instructional Assistant at Owen Valley Middle School. (#12647)

- Brian Greene as the Owen Valley High School Head Varsity Softball Coach.
- Temporary contract for Jessica Cowden as a Music Teacher for Spencer Elementary and McCormick's Creek Elementary Schools, for the remainder of the 2018-2019 school year.

Mr. Moke made a motion to approve. Mrs. Brinson seconded it. Motion carried 5-0.

3.0 Business

3.1 Field Trip

- Mr. Beeman requested the board to approve an out of state, overnight field trip for Owen Valley High School FFA to attend the National FFA Skill A Thon Career Development Event in Denver, Colorado, January 9-12, 2019. Mrs. Willen made a motion to approve. Mr. White seconded it. Motion carried 5-0.

3.2 Bus Routes

Dr. Briggs requested the board to approve the following:

- Bus Specifications & Route Descriptions for the 2019-2023 school years.
- Permission to Advertise Bus Specifications & Route Descriptions for the 2019- 2023 school years.

Mrs. Brinson made a motion to approve. Mrs. Willen seconded it. Motion carried 5-0. (Copy included in the minutes.)

3.3 Bond

Consideration of notice and proof of publication of Hearing on Lease.

Approval of the Notice and Proof of Publication

Ms. Bartlett, School Counsel, read the following:

Notice of this Hearing was published in the *Spencer Evening World*, on September 24, 2018. The proof of publication is available for inspection at this meeting. Upon examination, it appears to be in due form of law.

Mr. White made a motion to approve the notice and proof of publication and to order the same filed:

Mrs. Brinson seconded it. Motion carried 5-0. (Copy of publication included in the minutes.)

Ms. Bartlett, read the following: The proposed lease, plans and estimates for the school building to be renovated and improved by the Owen Valley High School Building Corporation have been available from the date of publication of the notice until today, in the Administration Building of the School Corporation. Copies of those are also available for inspection at this meeting by the Board. It is not necessary to review in detail all of the procedures to date since the Board is familiar with all steps taken so far, including the proposed lease, plans and estimates just submitted, but if any persons present, other than members of this Board have any questions concerning these documents or the previous actions of this Board, or other steps taken looking towards the renovation of the school building, we would be glad to answer those.

The School Corporation is funding this project through a lease financing, as it has done with other past construction/renovation projects. Lease financings are used by school corporations across the State of Indiana in order to borrow for renovation and construction.

The Owen Valley High School Building Corporation will purchase McCormick's Creek Elementary School building and the surrounding land at the closing for at least the appraisal value. The Building Corporation will then lease the property back to the School Corporation. The lease rental due from the School Corporation will be paid from property taxes and will be for the lease of the building during the term of the Lease. The lease rental (as shown as a maximum amount in Lease) will be sufficient to pay the principal and interest due to the bond holders.

The board recessed out of regular meeting to go into Hearing on Lease at 7:14 p.m.

Hearing on Lease

President Smeltzer opened the hearing for questions and testimony of all persons interested on whether the lease rental contained in the Lease Agreement is "fair and reasonable" for the construction or improvements being made. There was no comments or questions. President Smeltzer closed the hearing at 7:15 p.m.

At this time the board reconvened to the regular meeting.

Resolution Authorizing Execution of Lease and Sale of Real Estate

Ms. Bartlett read the following: As required by the School Leasing Statute (IC 20-47-3), after a hearing, the School Board must approve the form of the Lease

Agreement and authorize the officers to execute such Agreement. This Lease is the agreement that allows the School Corporation to levy the required property tax to pay the lease payments. The lease payments will be paid to the Building Corporation and used to pay the bond holders. Without the Lease, bond holders will have no assurance that the Building Corporation will repay the bonds. The Lease is the mechanism by which the property tax collections can get to the bondholders.

Mrs. Willen made a motion to approve the resolution Authorizing Execution of Lease and Sale of Real Estate. Mr. White seconded it. Motion carried 5-0. (Copy of resolution included in the minutes.)

At this time the board recessed their regular meeting to go into the Hearing on Additional Appropriation at 7:16 p.m.

Ms. Bartlett read the following: The notice of this hearing was published in the Spencer Evening World on October 9, 2018. The proof of publication of the notice of the additional appropriation is available for inspection at this meeting.

Hearing on additional appropriation

Ms. Bartlett read the following: The School Corporation will receive money for the sale of the real estate to the Building Corporation. Since this money was not initially listed in the School Corporation's annual budget, the School Corporation is required to hold a hearing for the "additional" appropriation of those funds. The additional appropriation will not exceed \$5,000,000 for the Project. The Project includes renovation of and improvements to McCormick's Creek Elementary, Gosport Elementary, Spencer Elementary, Patricksburg Elementary and safety and security improvements and site improvements throughout the School Corporation, including the purchase of equipment.

President Smeltzer opened the hearing for public comment on the additional appropriation not to exceed \$5,000,000 for the Project. There were no comments or questions. President Smeltzer closed the hearing at 7:17 p.m.

The board reconvened into their regular meeting.

Additional Appropriation Resolution

Ms. Bartlett read the following: This resolution outlines the appropriation of funds received for the sale of real estate. The resolution also specifies that the funds will be placed in a School Corporation construction account, separate from all other school corporation funds until the Project is complete.

Mrs. Brinson made a motion to approve the Additional Appropriation Resolution. Mr. Moke seconded it. Motion carried 5-0. (Copy of resolution included in the minutes.)

Resolution Assigning Construction Bids and Contracts, Once Received

Ms. Bartlett read the following: The Building Corporation will own the McCormick's Creek Elementary building and the surrounding land. The Building Corporation will also be the issuer of the bonds. The bond proceeds will be held by the trustee bank, and will be used to pay the contractors for the work done on the building. As a result, the construction bids and contracts will need to be with the Building Corporation because the Building Corporation will hold the money to pay the contractors. The School Corporation receives the bids and/or contracts and awards the bids and/or contracts under State law but then assigns those bids and/or contracts to the Building Corporation.

A portion of the construction bids or contracts need to be assigned to the Building Corporation, once they are received. The Building Corporation will use bond proceeds to fund such contracts and complete the Project.

Mrs. Willen made a motion to approve the resolution Assigning Construction Bids and Contracts, once received. Mrs. Brinson seconded it. Motion carried 5-0. (Copy of resolution included in the minutes.)

Resolution approving Master Continuing Disclosure Undertaking

Ms. Bartlett read the following: The Securities and Exchange Commission requires that a school corporation enter into a Master Continuing Disclosure Undertaking before it issues bonds. The agreement requires that the School Corporation agree to timely provide certain financial information to the SEC's EMMA database (www.emma.msrb.org) and provide notice of any material events.

Mr. White made a motion to approve Master Continuing Disclosure Undertaking. Mrs. Brinson seconded it. Motion carried 5-0. (Copy included in the minutes.)

3.4 Bid Committee

- Dr. Briggs requested the board to approve a standing Bid Committee consisting of Superintendent, Curriculum Director and Working Supervisor of Maintenance. Mr. White made a motion to approve. Mrs. Willen seconded it. Motion carried 5-0.

3.5 Agreements

- Dr. Briggs requested the board to approve the 2018-2019 Collective Bargaining Agreement. Mr. Moke made a motion to approve. Mr. White seconded it. Motion carried 5-0. (Copy of agreement included in the minutes.)
- (Pulled from agenda) Request to approve Tele-Medicine Partnership.

4.0 Comments

Board and Administrative comments were heard.

Mr. Willen made a motion to adjourn. Mrs. Brinson seconded it. Motion carried 5-0. Meeting ended at 7:30 p.m.

The board remained at the table to hear patron comments. Deana Stickels gave patron comment.

As a matter of record November 8, 2018.
