

**SPENCER-OWEN COMMUNITY SCHOOLS  
SCHOOL BOARD MEETING  
May 9, 2019  
Spencer Elementary School  
Leah Watt Activity Center  
6:30 P.M. Work Session  
7:00 P.M. School Board Meeting**

The Spencer-Owen Community Schools Board of Trustees met on, Thursday, May 9, 2019, at 6:30 p.m. for Work Session and at 7:00 p.m. for a School Board Meeting. They met at Spencer Elementary School, 151 East Hillside Avenue, Spencer, Indiana 47460 in the Leah Watt Activity Center.

**Work Session (Open to the public)**

Members Present:           Chad Cooper           Jack White  
                                  Rick Smeltzer        Sonia Brinson  
                                  Lew Moke

Members Absent:           Larry Hight  
                                  Amber Willen

Work Session began at 6:30 p.m. Brittany Greene, Principal of Spencer Elementary School, gave a tour of the new Stem Labs. Meeting ended at 6:52 p.m.

**School Board Meeting (Open to the public)**

Members Present:           Chad Cooper           Larry Hight  
                                  Rick Smeltzer        Jack White  
                                  Sonia Brinson        Lew Moke

Members Absent:           Amber Willen

Board Meeting started at 7:00 p.m. President Cooper opened the meeting with a voluntary prayer.

**1.0 Organization**

1.1 Opening (All items open to public comment.) President Cooper asked for any public comments. None were heard.

1.2 Consider approval of the April 25, 2019, School Board Meeting Minutes.

Mrs. Brinson made a motion to approve minutes. Mr. Smeltzer seconded it. Motion carried 5-0-1. Mr. Moke abstained.

### 1.3 Consider approval of claims

Mrs. Brinson made a motion to approve. Mr. White seconded it. Motion carried 6-0.

### 1.4 Recognition

The board recognized teacher Dave Fisher on his retirement.

## 2.0 Personnel

### 2.1 Resignations (For Informational Purposes Only.)

Dr. Briggs, Superintendent, informed the board of the following resignations:

- Amie Weyer, Fourth Grade Teacher at Spencer Elementary School, effective end of the 2018-2019 school year.
- Julie Hickam, Administrative Assistant at Owen Valley Middle School effective Friday, May 31, 2019. (#12530)
- Carol Mullis, 40-hour Custodian at Patricksburg Elementary School effective Friday, May 24, 2019. (#12312)
- Bristi Stewart, Severe/Moderate Instructional Assistant at Owen Valley Middle School. (#12514)
- Jane Petry, Instructional Assistant at Owen Valley High School. (#12621)
- Lindsey Denton as Owen Valley High School Varsity Assistant Cheerleading Coach.

### 2.2 Retirement

- Dr. Briggs requested the board to approve the retirement of Carol Gayhart, Bookkeeper at Owen Valley Middle School, effective May 17, 2019. (#12510) Mrs. Brinson made a motion to approve. Mr. Hight seconded it. Motion carried 6-0.

### 2.3 Employment

Dr. Briggs requested the board to approve hiring the following individuals:

- Elizabeth Conway as an Instructional Assistant at McCormick’s Creek Elementary School. (#12827)
- Alfred Johnson as Owen Valley High School Boys Assistant Track Coach.

Mr. Moke made a motion to approve. Mr. White seconded it. Motion carried 6-0.

#### 2.4 Position

- Dr. Briggs requested the board to add 5 days to position control #12512, Secretary/Records IV. He explained the days will be taken from another position with no addition to the budget. Mr. White made a motion to approve. Mr. Hight seconded it. President Cooper asked, “Will the position that is being reduced be brought to the board at another time?” Dr. Briggs explained position control number hours can be reduced without board action but not raised. Those hours will not be allowed to rise unless directed by me. Motion carried 6-0.

#### 2.5 Summer School

- Mr. Beeman, Curriculum Director, requested the board to approve 2019 summer school teachers and instructional assistants. (request included in the minutes.) Mrs. Brinson made a motion to approve. Mr. Smeltzer seconded it. Motion carried 6-0.

### **3.0 Business**

#### 3.1 Presentation

- OVHS Alternative School proposal. (Copy included in the minutes.)

#### 3.2 Program

- Dr. Briggs requested the board to approve the OVHS Patriot Student Center and Handbook starting the 2019-2020 school year. (Copy included in the minutes.) Mr. White made a motion to approve. Mrs. Brinson seconded it. Motion carried 6-0.

#### 3.3 Bid & Proposal

- Dr. Briggs requested the board to approve the quote to purchase HVAC units for Gosport Elementary School. Mr. Scott Stenftenagal was there to answer any questions. Mrs. Brinson made a motion to approve. Mr. Hight seconded it. There was discussion about storage and delivery. Also it was asked about warranties. Mr. Stenftenagal said, “There will be a

one-year warranty on the unit, one-year warranty on workmanship, five-year warranty on the compressor and three-year warranty on the damper. Any damage done by the contractor will be the responsibility of the contractor.” The board requested this be in writing. Motion carried 6-0. (Copy of quote included in the minutes.)

- Dr. Briggs requested the board to approve to advertise for bids for the Gosport Elementary School HVAC improvements. Mr. White made a motion to approve. Mr. Moke seconded it. Motion carried 6-0.
- Dr. Briggs requested the board to approve the best proposal from Woods Electric in the amount of \$50,915.00, for the PES fire alarm replacement. (Copy of bid results included in the minutes.) Mrs. Brinson made a motion to approve. Mr. White seconded it. Motion carried 6-0.

#### 3.4 Breakfast & Lunch Prices

Dr. Briggs requested the board to approve the following:

- Raising adult breakfast price from \$2.15 to \$2.25.
- Raising student lunch prices K-6 from \$2.35 to \$2.45 and 7-12 from \$2.75 to \$2.85. Adult lunch prices from \$3.40 to \$3.55.

Mrs. Brinson made a motion to approve. Mr. White seconded it. Motion carried 6-0.

At this time Dr. Briggs asked to amend the agenda to include a request to approve the 2019 summer lunch program at Spencer Elementary School from June 3<sup>rd</sup> - 28<sup>th</sup>, 2019 and at the YMCA Shelter House from June 3<sup>rd</sup> – July 26<sup>th</sup>, 2019. Mr. White made a motion to approve. Mr. Moke seconded it. Motion carried 6-0.

#### 3.5 Field Trip

- Mr. Beeman requested the board to approve an overnight field trip for Owen Valley High School FFA to attend the FFA State Convention at Purdue University on June 17<sup>th</sup>-20<sup>th</sup>, 2019. Mr. White made a motion to approve. Mr. Hight seconded it. Motion carried 6-0.

#### 3.6 Courses

- Mr. Beeman requested the board to approve adding Entrepreneurship and New Ventures Capstone and Advanced Manufacturing II to Owen Valley

High School course roster for the 2019-2020 school year. Mrs. Brinson made a motion to approve. Mr. Smeltzer seconded it. Motion carried 6-0.

### 3.7 Policies

- Dr. Briggs requested the board too have the second reading and approval of the following policies:

5112	Entrance Requirements
5330	Use of Medication
5340.01	Student Concussions and Sudden Cardiac Arrest
5350	Student Suicide Awareness and Prevention
5460	Graduation Requirements
5517.01	Bullying
5771	Search and Seizure
6210	Fiscal Planning
6212	Cost-Savings Incentive Program
6620	Petty Cash
6621	Operations Cash Change Fund
6800	System of Accounting
7440	Facility Security Program
8340	Letter of Reference or Employment Reference
8455	Coach Training
8462	Child Abuse and Neglect
8500	Food Service Program
8600	Transportation
9160	Public Attendance at School Events

Mr. White made a motion to waive the reading. Mr. Smeltzer seconded it. Motion carried 6-0. Mrs. Brinson made a motion to approve the policies. Mr. White seconded it. Motion carried 6-0.

### 4.0 Comments

Board and Administrative comments were heard.

Mr. Hight made a motion to adjourn. Mr. Smeltzer seconded it. Motion carried 6-0. Meeting ended at 8:07 p.m.

The board remained at the table to hear patron comments. None were heard.

As a matter of record May 23, 2019.

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