

**SPENCER-OWEN COMMUNITY SCHOOLS  
SCHOOL BOARD MEETING  
January 11, 2018  
Central Office  
Mike Wells Memorial Board Room  
7:00 P.M. Board Meeting**

The Spencer-Owen Community Schools Board of Trustees met on, Thursday, January 11, 2018 at 7:00 p.m. for a School Board Meeting. They met at Central Office, 205 East Hillside Avenue, Spencer, Indiana, 47460 in the Mike Wells Memorial Board Room.

**School Board Meeting (Open to the public)**

Members Present:	Amber Willen	Larry Hight
	Lew Moke	Chad Cooper
	Rick Smeltzer	Jack White
	Sonia Brinson	

**1.0 Organization**

- 1.1 Opening (All items open to public comment.) Christine Bartlett, School Attorney, opened the meeting at 7:00 p.m. Dr. Briggs, Superintendent, informed the board he needed to add an agenda item 3.7 Donation. Ms. Bartlett asked for public comment on any agenda item. None were heard.
- 1.2 Election of Officers: President, Vice President, Secretary and Secretary Pro Tem.  
  
Mrs. Brinson made a motion to approve Rick Smeltzer, President, Chad Cooper, Vice President, Amber Willen, Secretary and Larry Hight as Secretary Pro-Tem. Mr. White seconded it. Motion carried 7-0.
- 1.3 Consider approval of Board Compensation.  
  
Mr. Hight made a motion to approve Board Compensation to remain the same. Mrs. Willen seconded it. Motion carried 7-0.
- 1.4 Consider approval of re-appointing School Attorney.  
  
Dr. Briggs requested the board to re-appoint Ferguson Law as School Attorney. Mrs. Brinson made a motion to approve. Mrs. Willen seconded it. Motion carried 7-0.
- 1.5 Consider appointment of Corporation Treasurer and Deputy Treasurer.

Dr. Briggs requested the board to approve Darla Thomas as Corporation Treasurer and LaDonna Fisher as Deputy Treasurer. Mrs. Brinson made a motion to approve. Mr. Moke seconded it. Motion carried 7-0.

1.6 Establishment of Bond for School Corporation Treasurer, Deputy Treasurer, and Extra-curricular Treasurers.

Dr. Briggs requested the board to approve the following amounts for bonds for Treasurer, Deputy Treasurer, and Extra-curricular Treasurers:

- Corporation Treasurer, Deputy Treasurer and Owen Valley High School Treasurer in the amount of \$100,000.
- Owen Valley Middle School Treasurer in the amount of \$50,000.
- McCormick's Creek Elementary School Treasurer, Gosport Elementary School Treasurer, Patricksburg Elementary School Treasurer and Spencer Elementary School Treasurer in the amount of \$25,000.

Mr. Hight made a motion to approve. Mr. Cooper seconded it. Motion carried 7-0.

1.7 Consider appointment of Executive Secretary.

Dr. Briggs requested the board to approve April Walker, as Executive Secretary. Mrs. Brinson made a motion to approve. Mr. Hight seconded it. Motion carried 7-0.

1.8 Consider approval of Board Meeting Schedule.

Dr. Briggs requested the board to approve the Board Meeting Schedule for 2018. (Copy included in the minutes.) Mr. Cooper made a motion to approve. Mrs. Willen seconded it. Mr. Smeltzer asked, "Can we change the calendar if we need too?" Dr. Briggs said, "Yes." Motion carried 7-0.

1.9 Consider approval of the December 14, 2017 School Board Meeting Minutes and Executive Session.

Mrs. Brinson made a motion to approve. Mr. Cooper seconded it. Motion carried 7-0.

1.10 Consider approval of claims.

Mr. Cooper made a motion to approve claims. Mr. White seconded it. Motion carried 7-0.

### 1.11 Student Recognition.

Dr. Briggs recognized Elizabeth Beeman as the 2017 recipient of the Lilly Endowment Community Scholarship.

## 2.0 Personnel

### 2.1 Resignations (For Informational Purposes Only.)

- Meredith Grider, Custodian at Owen Valley High School. (#12630)
- Susie Hood, Instructional Assistant at Gosport Elementary School. (#12208)
- Micayla McKinney, Instructional Assistant at Spencer Elementary School. (#13020)
- Cynthia Gamble, Library Assistant at Spencer Elementary School. (#12412)

### 2.2 Leaves

Dr. Briggs requested the board to approve the following leaves:

- A Family Medical Leave for Crystal Shield, ACE Teacher at McCormick's Creek Elementary School, starting December 14-22, 2017. (#11821)
- Extending Shelly Young's Family Medical Leave to February 19, 2018, 5th Grade Teacher at Patricksburg Elementary School. (#11317)

Mr. White made a motion to approve. Mrs. Willen seconded it. Motion carried 7-0.

### 2.3 Employment

Dr. Briggs requested the board to hire the following individuals:

- Ashton Hensley as an Instructional Assistant for McCormick's Creek Elementary School. (#12827)
- Taylor Kay as an Instructional Assistant at McCormick's Creek Elementary School. (#12824)

- Savannah Duncan as a Severe/Moderate Instructional Assistant at Owen Valley High School. (#13013)
- Shelby Hunter as a temporary Library Assistant at Patricksburg Elementary School, to cover a FMLA. (#12304)
- Matt Riddle as Owen Valley Middle School Wrestling Coach for the 2018 season.

Mrs. Willen made a motion to approve. Mr. White seconded it. Motion carried 7-0.

### **3.0 Business**

#### 3.1 Pay Scale

- Dr. Briggs requested the board to approve increasing Step 1 of all classified staff pay scales, except Corporation Treasurer, by 3%. Mrs. Brinson made a motion to approve. Mr. Moke seconded it. Motion carried 7-0.
- Dr. Briggs requested the board to approve increasing Step 1 of the Corporation Treasurer pay scale by 11%. Mrs. Brinson made a motion to approve. Mr. White seconded it. Motion carried 7-0.

#### 3.2 Substitute Teacher Pay

- Dr. Briggs requested the board to approve increasing substitute teacher pay from \$60.00 to \$65.00 with a high school diploma or \$70.00 if the sub has 60 college credit hours. Mrs. Willen made a motion to approve. Mr. Hight seconded it. It was asked when this starts? Dr. Briggs said, "January 15, 2018." Mrs. Willen amended her motion to include the start date of January 15, 2018. Mr. Hight seconded it. Motion carried 7-0.

#### 3.3 Contracts

Dr. Briggs requested the board to approve the following contracts:

- Final 2017-2018 contract for Norm Warner, as Spencer-Owen Community Schools, Technology Coordinator. (#12722)
- Final 2017-2018 contract for Brad Greene as Owen Valley High School Athletic Director. (#12644)

- Final 2017-2018 contract for Mike Robison as Owen Valley Middle School Administrative Assistant. (#12533)
- Final 2017-2018 contract for Julie Hickam as Owen Valley Middle School Administrative Assistant. (#12530)

Mrs. Brinson made a motion to approve. Mr. Moke seconded it. Motion carried 7-0.

#### 3.4 Grants

The board took the next three items together.

- Dr. Briggs requested the board to approve the School Safety Grant Agreement.
- Mr. Beeman, Curriculum Director, requested the board to approve the Title I Patricksburg Elementary School Improvement Grant and to approve the Title II FY2017 Grant. (Copies of grants included in the minutes.)

Mr. Hight made a motion to approve. Mr. Cooper seconded it. Motion carried 7-0.

#### 3.5 Courses

- Mr. Beeman requested the board to approve additions of courses to the Owen Valley High School Course Roster. (Copy of request included in the minutes.) Mrs. Willen made a motion to approve. Mr. White seconded it. Motion carried 7-0.

#### 3.6 Resolution

- Dr. Briggs requested the board to approve a resolution for 2018 Budget Distribution of Local Income Tax Revenue. (Copy of resolution included in the minutes.) Mrs. Brinson made a motion to approve. Mr. Hight seconded it. Motion carried 7-0.

#### 3.7 Donation

- Dr. Briggs requested the board to approve accepting a monetary donation of \$2500.00 from Darby McCarty for the Owen Valley High School FIRST FTC Robotics team. Mr. Hight made a motion to approve. Mrs. Brinson seconded it. Motion carried 7-0.

#### 4.0 Comments

Board and Administrative comments were heard.

Mr. Cooper made a motion to adjourn. Mr. Hight seconded it. Motion carried 7-0. Meeting ended at 7:30p.m.

The board remained at the table to hear patron comments. No comments were heard.

As a matter of record January 25, 2018.

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